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The Conference is Scheduled for:
Thursday, May 3, 2007
7:30 a.m. – 5:00 p.m.
LaSells Stewart Center, Campus

SEMINAR: HUMAN RESOURCES MANAGEMENT

AREc 407, Spring Term 2007
(CRN 36398)

Course Objective: That you will acquire a better understanding of the concepts, principles and terminology of human resource management through participation in seminar presentations at the “HR Tools for Business Success — #4” conference on campus and through the preparation of a reflective dissertation on your experiences at the conference.

Prerequisites: None

Conference Sponsor: Mid-Willamette Human Resources Association (affiliated with HR, the national Society for Human Resource Management) in cooperation with Oregon State University and Linn-Benton Community College Business & Community Partnerships; ATI Wah Chang & Express Personnel Services.

Conference Schedule — expected topics and speakers:

- 7:30 a.m. Registration with a light continental breakfast for all participants including students.
- 8:00 a.m. Keynote address — Jennifer Bouman, J.D., Bullard, Smith, Jernstedt & Wilson.
- 8:45 a.m. Concurrent Sessions
1. It’s Not My Position Description — Patrice Altenhofen, President, Cascade Employers Assoc.
2. Strategic Planning, HR Strategies — Judy Clark, President, HR Answers, Inc.
- 10:30 a.m. Concurrent Sessions
1. Positioning Yourself for an HR Career — Deborah Jeffries, HR Answers, Inc.
2. Strategic Planning, Compensation Strategies — Judy Clark, President, HR Answers, Inc.
- Noon. Lunch Break for all participants including students
- 12:45 p.m. Concurrent Sessions
1. Complying with Disability & Injured Worker Laws — Helen Russon, Attorney & Professor of Law, Willamette University; Training Specialist, Oregon Bureau of Labor & Industry Technical Assistant for Employers Program.
2. Strategic Planning, Linking HR to Business Processes — Judy Hughes, Astadia Consulting.
- 2:30 p.m. Concurrent Sessions
1. Legal Issues — Dan Tabizon, Past President, Oregon Human Resources State Council
2. Leadership Strategies in Human Resources — Jennifer Bouman, J.D., Bullard, Smith ...
- 4:15 p.m. Ending Session — Closing comments and Door Prizes.

Each student is expected to attend at least four of the above five sessions; that includes the keynote session and the four concurrent sessions. You are encouraged to participate in the entire conference. The Ending Session is well worth attending — a number of students over the years have received some outstanding door prizes — another aspect of full student participation in the Conference. Last year there was an interesting speaker added to the Ending Session, so remain flexible.

When leaving for the day, please return your completed questionnaire which will be available from the instructor on-site.

Conference Fee: all conference fees will be waived for students enrolled in this class.

Required Paper: An original dissertation must be submitted by each student. The purpose of this paper is to: 1) critically analyze the content and teaching approach of the Conference — be sure to mention what you liked best and what you would like to see improved; 2) determine those elements of the seminars that you think might be incorporated into your professional activities; 3) identify those elements of the seminars that you do not expect to incorporate into your professional activities and the reasons why; and 4) comment on how you might anticipate implementing those elements of the seminars that you do foresee including in your professional activities.

Please avoid a blow-by-blow description of the content included in the sessions you participated-in.

As a part of your discussion, briefly assess the most important thing you learned during the conference. What parts of the conference would you like to see covered in greater depth next time something like this is offered? Are there topics not covered that you think would be of interest in a conference like the one you have experienced.

Other than addressing some of the above issues, there are no set requirements for the content of your paper.

A requirement for your paper is that it be clearly and concisely written. Most students will find that they can complete their assignment in no more than three to five double spaced pages. Your submission should be sent to the instructor via e-mail as an attachment. Please use a standard-sized, easily-read font. Unless there are extenuating circumstances, approved by the instructor in advance, your paper should not exceed 10 pages. That includes all tables, figures and illustrations that you deem appropriate.

In submitting your paper for evaluation, please observe the following procedures:

1. Your submission via your personal e-mail address is your certification that you are the sole author of your paper. Co-authored submissions are not acceptable.
2. The pages should be consecutively numbered so that reference can be easily made when there is student/instructor dialog about the paper at a future date.
3. You are encouraged to write your paper promptly following the conference. Early submissions are encouraged. To avoid an Incomplete grade for the class, your paper should be submitted by no later than **June 4, 2007**.
4. An unsatisfactory paper with respect to grammar, spelling or other presentation issues will be returned for further work.
5. Be sure to keep an electronic copy of your paper since a Passing grade cannot be given if your dissertation is “lost in the mail” or otherwise not received by the instructor.
6. Consultation with your associates or the instructor is encouraged, but original work is expected.

Grading: Each student properly enrolled in the class, participating in at least four sessions of the conference on Thursday, May 3, submitting the attendance questionnaire to the instructor, and presenting a satisfactory paper to the instructor, will receive 1-hour of Pass for the course. Proper enrollment includes obtaining the permission of the instructor in advance and submitting, also in advance, the student profile form provided at the time enrollment is approved by the instructor. Otherwise, a No-Pass grade will be submitted for the class unless there are mitigating circumstances.